

Working Paper – Council Procedure Rules and Public Participation Scheme

1. The General Purposes Committee recommended the following:

Procedure Rule	Recommendations
<p>3 - Ordinary Meetings</p> <p>(11) Scrutiny update. This requires an item to be placed on the Council agenda when Scrutiny recommendations have been considered by the Cabinet, and is an opportunity for Scrutiny to summarise findings and for Cabinet to give the Cabinet response.</p>	<p>(1) That the following wording is added: “Council is asked to note the Cabinet decision”.</p>
<p>14 – Questions by Members</p> <p>The deadline for questions is 4.30pm the Wednesday before the meeting.</p> <p>There is a 3 minute time limit for supplementary questions (for the supplementary question and answer)</p> <p>There is a maximum time limit of 30 minutes</p>	<p>(2) That the deadline for questions is moved two days earlier, i.e. 4.30pm on the Monday the week before the meeting.</p>
<p>Questions by the Public (in public participation rules)</p> <p>The deadline for questions is 4.30pm the Friday before the meeting. There is no time limit for each public question or for the whole item.</p>	<p>(3) That the deadline for questions is moved two days earlier, i.e. 4.30pm on the Wednesday before the meeting.</p> <p>(4) That the same arrangements apply as for Member questions regarding</p> <ul style="list-style-type: none"> (i) the 3 minute time limit for the supplementary question and answer (ii) a maximum time limit of 30 minutes
<p>19 – Voting</p>	<p>(5) That wording is added to reflect that Members must be present in the room for the discussion in order to be able to vote at meetings of the Planning Committee, Licensing Sub-Committee and Standards Sub-Committee.</p>